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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

May 11, 1944

The Board of Regents of Murray State Teachers College met in the office of the President, as per the call of the Chairman, at 10:00 A. M. Thursday, May 11, 1944, with Dr. C. E. Crume, Judge Charles Ferguson, Mr. Claude Winslow and Mr. George Hart present. Honorable John Fred Williams, Superintendent of Public Instruction, who is Exofficio Chairman of the Board of Regents was absent.

Mr. Claude Winslow and Judge Charles Ferguson Reappointed Members of the Board of Regents

Mr. Claude Winslow, of Mayfield, Kentucky, and Judge Charles Ferguson, of Smithland, Kentucky, presented their commissions of reappointment as members of the Board of Regents of Murray State Teachers College for periods of four years from April 1, 1944; and the oath of office was administered to them by Mr. M. O. Wrather, Notary Public.

Reorganization of the Board of Regents: Judge Charles Ferguson Elected Vice Chairman and Miss Alice Keys Secretary-Treasurer

Motion was made by Mr. Winslow that Judge Charles Ferguson, the present Vice Chairman of the Board of Regents, be reelected to that office and that Miss Alice Keys be reelected as Secretary-Treasurer. This motion was seconded by Mr. Hart, and was carried unanimously.

President's Report

Dr. James H. Richmond presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

May 11, 1944

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on January 24, 1944, copies of which were mailed to the individual Board members, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Resignations and Leaves of Absence

A. Resignation of Mr. W. J. Caplinger, Director of the Training School

I have been formally notified that Mr. W. J. Caplinger will not be with us after the close of this fiscal year. The Board of the City Schools of Murray have requested him to give them his full time. I am sure that I speak the sentiments of this Board when I express deep regret that Mr. Caplinger, who has rendered long and efficient services to the college, will soon close his connection with this institution. I recommend that a formal, appropriate resolution in behalf of Mr. Caplinger be placed upon the Minutes of this Board.

B. Resignation of Mr. W. H. Fox, Band Director and Instructor in Violin

Mr. W. H. Fox, Instructor in Violin and Band Director, who is on leave of absence doing graduate work in Indiana University, has submitted his resignation as a member of our faculty in the Fine Arts Department in order that he may accept a position in the faculty of Indiana University. We regret exceedingly to lose Mr. Fox from our staff; but I did not want to stand in the way of his promotion, so, under the authority given me by the Board of Regents, I have accepted his resignation.

C. Resignation of Mr. Voris Andrus, Janitor

Mr. Voris Andrus resigned his place as Janitor, effective February 29, 1944, and I have accepted his resignation.

D. Resignation of Mr. V. J. Garland, Fireman

Mr. V. J. Garland resigned his position as Fireman as of January 31, 1944, and his resignation has been accepted.

E. Resignation of Mr. F. J. Irvin, Fireman

Mr. F. J. Irvin, Fireman, has resigned as of February 29, 1944, and I have accepted his resignation.

F. Resignation of Mr. Henry Lamb, Janitor Health Building

Mr. Henry Lamb has resigned as Janitor at the Health Building, effective April 1, 1944, and his resignation has been accepted.

G. Resignation of Mr. George Lewis, Fireman

Mr. George Lewis has submitted his resignation as Fireman, effective April 13, 1944, and I have accepted his resignation as of that date.

H. Resignation of Mr. J. D. Overby, Janitor

Mr. J. D. Overby has resigned as Janitor, effective January 31, 1944, and his resignation has been accepted.

I. Resignation of Mr. B. F. Scherffius, Watchman

Mr. B. F. Scherffius has submitted his resignation as Night Watchman, to become effective at the pleasure of the President but not later than June 1, 1944, and I have accepted his resignation.

J. Resignation of Mrs. Neva Riggins, Dining Hall Assistant

Mrs. Neva Riggins, Dining Hall Assistant, has resigned her position as of January 31, 1944, and her resignation has been accepted.

K. Resignation of Mr. Ivy C. Todd, Farm Laborer

Mr. Ivy C. Todd has submitted his resignation as Farm Laborer, effective February 29, 1944, and I have accepted it as of that date.

L. Resignation of Mr. Albert J. Freedman, Instructor USNR

Mr. Albert J. Freedman, Instructor USNR, submitted his resignation as of January 18, 1944, and I have accepted it.

M. Resignation of Mr. Dale Melugin, Instructor USNR

Mr. Dale Melugin submitted his resignation as Instructor USNR, effective April 15, 1944, in order that he might accept regular employment with the federal government, and I have accepted his resignation.

N. Resignation of Mr. H. P. Sturm, Instructor USNR

Mr. H. P. Sturm has submitted his resignation as Instructor USNR as of March 31, 1944 in order that he might answer the call of his Draft Board, and his resignation has been accepted.

O. Resignation of Mrs. Louise Fitzwilliams, Secretary USNR

Mrs. Louise Fitzwilliams submitted her resignation as Secretary USNR, to become effective February 29, 1944, and I have accepted it as of that date.

P. Resignation of Mrs. Nancy B. Sadler, Secretary USNR

Mrs. Nancy B. Sadler has resigned her position as Secretary USNR as of February 29, 1944, and I have accepted her resignation.

Q. Resignation of Mr. H. W. Boyd, Cook USNR

Mr. H. W. Boyd has submitted his resignation as Cook USNR, effective March 31, 1944, and it has been accepted as of that date.

R. Resignation of Mrs. Myrtle Boyd, Cook USNR

Mrs. Myrtle Boyd has resigned as Cook USNR, effective February 29, 1944, and I have accepted her resignation as of that date.

S. Resignation of Mr. Homer Cohoon, Cook USNR

Mr. Homer Cohoon has submitted his resignation as Cook USNR, effective as of March 31, 1944, and I have accepted his resignation.

T. Resignation of Mrs. Ola Mae Copeland, Assistant Navy Dining Hall

Mrs. Ola Mae Copeland has resigned as Assistant in the Navy Dining Hall, effective December 31, 1943, and her resignation has been accepted.

U. Resignation of Mrs. Maud Garland, Cook USNR

Mrs. Maud Garland has submitted her resignation as Cook USNR, effective February 15, 1944, and I have accepted it.

V. Resignation of Mr. Jess Gibbs, Dishwasher USNR

Mr. Jess Gibbs submitted his resignation as Dishwasher USNR, effective January 31, 1944, and his resignation has been accepted as of that date.

W. Resignation of Mrs. Myrtle J. Hart, Dishwasher USNR

Mrs. Myrtle J. Hart has resigned as Dishwasher USNR, as of January 31, 1944, and I have accepted her resignation.

X. Resignation of Mrs. Reba Henson, Dishwasher USNR

Mrs. Reba Henson has resigned as Dishwasher USNR, and I have accepted her resignation as of February 29, 1944.

Y. Resignation of Mr. Marvin Houston, Dishwasher USNR

Mr. Marvin Houston, Dishwasher USNR, has submitted his resignation, effective March 31, 1944, and I have accepted it as of that date.

Z. Resignation of Mr. Roy Lee, Cook USNR

Mr. Roy Lee has submitted his resignation as Cook USNR, effective March 31, 1944, and I have accepted his resignation.

AA. Resignation of Miss Maynell McLeod, Cook USNR

Miss Maynell McLeod has resigned as Cook USNR, effective March 31, 1944, and I have accepted her resignation as of that date.

BB. Leave of Absence for Mr. W. E. Blackburn Extended

Mr. W. E. Blackburn has requested that he be granted an extension of his leave of absence until January 1, 1945 in order that he may continue with the research work which he has started at the University of Illinois; and under the authority granted me by the Board of Regents, I have granted him this extension of his leave.

CC. Extension of Leave of Absence for Dr. Chas. Hire

You will recall that Dr. Chas. Hire was granted a leave of absence from his duties in our faculty for the college year beginning September 1, 1943 and ending August 31, 1944, in order that he might teach Physics in the Army Specialists Training program of the University of Indiana. Recently, Dr. Hire has written me inquiring concerning the possibility of securing an extension of his leave of absence for another year; but since he is the head of the Physics Department, I have waited to get the reaction of the Board before giving him a definite answer.

DD. Leave of Absence for Miss Lillian Hollowell

Miss Lillian Hollowell has requested a leave of absence from her duties in our faculty from June 5 to August 19, 1944; and under the authority granted me by the Board of Regents, I have complied with her request, and granted her the leave she desired.

EE. Leave of Absence for Miss Bertie Manor

Because of illness, Miss Bertie Manor has requested a leave of absence from her duties as Critic Teacher in the Training School during the summer school, beginning June 5 and extending through July 14, 1944. I have granted Miss Manor the leave of absence in accordance with her request.

FF. Leave of Absence for Miss Nadine Webb Overall

Miss Nadine Webb Overall has requested a leave of absence for the summer term in order that she may continue her research work at the University of Chicago; and I have complied with her request by granting her a leave beginning June 5 and continuing through August 19, 1944.

GG. Leave of Absence for Miss Helen Thornton

Miss Helen Thornton has requested a leave of absence from her duties in our faculty for the summer; and, under the authority vested in me by the Board of Regents, I have granted her a leave of absence beginning June 5 and continuing through August 19, 1944.

HH. Leave of Absence for Miss Carrie Allison

Miss Carrie Allison has asked for a leave of absence for the second term of the summer session; and I have granted her this leave, beginning July 13 and ending August 19, 1944.

II. Leave of Absence for Miss Margaret Campbell

Miss Margaret Campbell has requested a leave of absence for this summer in order that she may do graduate work; and I have granted her a leave of absence beginning June 5 and continuing through July 29, 1944.

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Mr. Carmon M. Graham Nominated Director of the Training School

The resignation of Mr. Caplinger as Director of the Training School leaves an opening for that position. I am nominating Mr. Carmon M. Graham to act in the dual capacity of Director of the Training School and Principal of that school. I have recommended an increase in salary for him.

B. The Language and Literature Department Head

In January, 1941, the Head of our Language and Literature Department, Mr. Everett Derryberry, resigned to accept the presidency of Tennessee Polytechnic Institute. Since that time, Mr. F. D. Mellen has been the Acting Head of the Department. I have watched his work; and he has grown with the job. His scholarship is all that is to be desired. He hasn't the Doctor's degree, but the amount of graduate work that he has done is equal to that of a person possessing that degree. In my judgment, he has earned the right to be made the Head of this Department; and I am recommending that Mr. Mellen be elected Head of the Language and Literature Department.

C. Mrs. Dorothy Rowlett Granted Additional Salary for April and May

Because of additional teaching assignments for April and May, Mrs. Dorothy Rowlett has been granted additional salary of \$25.00 per month for each of those months.

D. Mr. Henry Anderson Employed Farm Laborer

Mr. Henry Anderson has been employed as Farm Laborer at a salary of \$85.00 per month, beginning April 4, 1944.

E. Miss Roberta Cox Employed Director of Recreation Elementary Grades

Miss Roberta Cox has been employed as Director of Recreation for the Elementary Grades of the Training School, on a part-time basis, at a salary of \$50.00 per month, beginning April 1, 1944 and ending June 1, 1944.

F. Mr. F. L. Dublin Granted Salary Increase

Mr. F. L. Dublin, Janitor at the Health Building, has been granted an increase in salary from \$75.00 to \$85.00 per month, effective April 1, 1944.

G. Mr. Marshall Fuqua Employed Fireman

Mr. Marshall Fuqua has been employed as Fireman at a salary of \$90.00 per month, beginning April 17, 1944.

H. Mrs. Lochie B. Hart Employed for Secretarial Work

Mrs. Lochie B. Hart has been employed to do secretarial work at a salary of \$100.00 per month beginning March 1, 1944 and continuing through June 30, 1944.

I. Mr. T. F. Hughes, Farm Laborer, Granted Salary Increase

Mr. T. F. Hughes, Farm Laborer, was granted an increase in salary from \$60.00 to \$70.00 per month, effective March 1, 1944; then on April 1, 1944, his salary was increased to \$72.00 per month.

J. Mr. Garland Jackson Employed Fireman

Mr. Garland Jackson has been employed as Fireman at a salary of \$90.00 per month, beginning February 1, 1944.

K. Mr. O. R. Jeffrey Employed Janitor

Mr. O. R. Jeffrey has been employed as Janitor at a salary of \$75.00 per month, beginning February 1, 1944.

L. Mrs. Kathleen Robertson Kemper Granted Salary Increase

Mrs. Kathleen Robertson Kemper has been granted a salary increase of \$25.00 per month, effective April 1, 1944, and she is now being paid at the rate of \$100.00 per month.

M. Mr. George Lewis Employed Fireman

Mr. George Lewis was employed as Fireman at a salary of \$90.00 per month, beginning March 1, 1944.

N. Mr. Carlos Morten Employed Janitor, and Granted Salary Increase

Mr. Carlos Morten was employed as Janitor at the Health Building, beginning February 1, 1944, at a salary of \$75.00; and his salary has been increased to \$85.00 per month, effective April 1, 1944.

O. Mr. A. G. Murray, Janitor, Granted Salary Increase

Mr. A. G. Murray, Janitor at the Health Building, has been granted a salary increase from \$60.00 to \$75.00 per month, effective April 1, 1944.

P. Mr. J. W. McMillan Employed Janitor, and Granted Salary Increase

Mr. J. W. McMillan was employed as Janitor at the Health Building at a salary of \$75.00 per month, beginning November 1, 1943; and his salary was increased to \$85.00 per month, effective April 1, 1944.

Q. Mr. Harvey Pickard, Janitor at Health Building, Granted Salary Increase

The salary of Mr. Harvey Pickard, Janitor at the Health Building, has been increased from \$110.00 to \$115.00 per month, effective April 1, 1944.

R. Mr. William S. Rogers, Farm Laborer, Granted Salary Increase

Mr. William S. Rogers, Farm Laborer, has been granted a salary increase from \$50.00 to \$60.00 per month, effective March 1, 1944.

S. Mr. Perry Wilkerson, Farm Laborer, Granted Salary Increase

Mr. Perry Wilkerson, Farm Laborer, has also been granted an increase in salary from \$50.00 to \$60.00 per month, beginning March 1, 1944.

T. Mr. Van Barnett, Instructor USNR, Granted Salary Increase

The salary of Mr. Van Barnett, Instructor USNR, has been increased from \$225.00 to \$230.00 per month, effective April 1, 1944.

U. Mr. Ardath Canon, Instructor USNR, Granted Salary Increase

Mr. Ardath Canon, Instructor USNR, has been granted an increase in salary from \$200.00 to \$215.00 per month, effective April 1, 1944.

V. Miss Geneva Foust, Instructor USNR, Granted Salary Increase

Miss Geneva Foust, Instructor USNR, was granted an increase in salary from \$225.00 to \$230.00 per month, beginning April 1, 1944.

W. Dr. F. G. Friedmann, Instructor USNR, Granted Salary Increase

The salary of Dr. F. G. Friedmann has been increased from \$240.00 to \$250.00 per month, effective April 1, 1944.

X. Mr. Carmon M. Graham, Assistant Professor USNR, Granted Salary Increase

Mr. Carmon M. Graham, Assistant Professor USNR, was granted a salary increase from \$270.00 to \$280.00 per month, beginning April 1, 1944.

Y. Mrs. Mary E. Hall, Assistant Professor USNR, Granted Salary Increase

Mrs. Mary E. Hall, Assistant Professor USNR, has been granted an increase in salary from \$225.00 to \$250.00 per month, effective April 1, 1944.

Z. Mr. E. B. Howton, Instructor USNR, Granted Salary Increase

Mr. E. B. Howton, Instructor USNR, has been granted an increase in salary from \$275.00 to \$280.00 per month, effective April 1, 1944.

AA. Mr. Franklin P. Inglis, Instructor USNR, Granted Salary Increase

Mr. Franklin P. Inglis, Instructor USNR, has been granted a salary increase from \$215.00 to \$250.00 per month, effective April 1, 1944.

- BB. Mr. A. C. LaFollette, Assistant Professor USNR, Granted Salary Increase

The salary of Mr. A. C. LaFollette, Assistant Professor USNR, has been increased from \$270.00 to \$280.00 per month, effective April 1, 1944.

- CC. Mr. C. R. McGavern, Instructor USNR, Granted Salary Increase

The salary of Mr. C. R. McGavern, Instructor USNR, has been increased from \$235.00 to \$250.00 per month, beginning April 1, 1944.

- DD. Mr. Loren Putnam, Instructor USNR, Granted Salary Increase

Mr. Loren Putnam, Instructor USNR, has been granted a salary increase from \$225.00 to \$230.00 per month, beginning April 1, 1944.

- EE. Mr. Sidney Rosenberg, Instructor USNR, Granted Salary Increase

The salary of Mr. Sidney Rosenberg, Instructor USNR, has been increased from \$225.00 to \$230.00 per month, effective April 1, 1944.

- FF. Mr. Houston Smith, Instructor USNR, Granted Salary Increase

Mr. Houston Smith, Instructor USNR, has been granted an increase in salary from \$225.00 to \$230.00 per month, beginning April 1, 1944.

- GG. Mr. Howard Swyers, Instructor USNR, Granted Salary Increase

Mr. Howard Swyers, Instructor USNR, has been granted an increase in salary from \$215.00 to \$250.00 per month, beginning April 1, 1944.

- HH. Mr. John C. Neubauer Employed Instructor USNR

Mr. John C. Naubauer has been employed as Instructor USNR at a salary of \$225.00 per month, beginning February 18, 1944.

- II. Mr. H. P. Sturm, Instructor USNR, Employed

Mr. H. P. Sturm was employed as Instructor USNR as of December 27, 1943 at a salary of \$225.00 per month.

- JJ. Miss Clara Allen, Secretary USNR, Granted Salary Increase

Miss Clara Allen, Secretary USNR, has been granted a salary increase from \$135.00 to \$150.00 per month, effective February 1, 1944.

- KK. Mrs. Jane S. Bellas, Secretary USNR, Granted Salary Increase

The salary of Mrs. Jane S. Bellas, Secretary USNR, has been increased from \$80.00 to \$105.00 per month, beginning March 1, 1944.

LL. Mrs. Louise Fitzwilliams, Secretary USNR,
Granted Salary Increase

The salary of Mrs. Louise Fitzwilliams was increased from \$63.50 to \$125.00 per month, effective February 1, 1944.

MM. Mrs. Reba M. Kirk Employed Secretary USNR

Mrs. Reba M. Kirk has been employed as Secretary USNR at a salary of \$110.00 per month, beginning March 16, 1944.

NN. Mrs. Nancy B. Sadler Employed Secretary USNR

Mrs. Nancy B. Sadler was employed as Secretary USNR at a salary of \$125.00 per month, effective February 7, 1944.

OO. Mrs. Dorothy S. Williams Employed Secretary USNR

Mrs. Dorothy S. Williams has been employed as Secretary USNR at a salary of \$80.00 per month, beginning March 1, 1944.

PP. Mr. Herman Coursey, Janitor USNR, Granted Salary Increase

Mr. Herman Coursey, Janitor USNR, has been granted a salary increase from \$75.00 to \$85.00 per month, effective March 1, 1944.

QQ. Mr. S. B. Hackett, Janitor USNR, Granted Salary Increase

The salary of Mr. S. B. Hackett, Janitor USNR, has been increased from \$75.00 to \$85.00 per month, beginning March 1, 1944.

RR. Mrs. Eva Mayfield, Cook USNR, Granted Salary Increase

Mrs. Eva Mayfield, Cook USNR, has been granted an increase in salary from \$74.45 to \$83.20 per month, effective March 1, 1944.

SS. Mr. Richard McNutt, Janitor USNR, Granted Salary Increase

The salary of Mr. Richard McNutt, Janitor USNR, has been increased from \$85.00 to \$95.00 per month, beginning March 1, 1944.

TT. Mr. Voris Andrus Employed Janitor USNR

Mr. Voris Andrus was employed as Janitor USNR at a salary of \$75.00 per month, beginning February 1, 1944.

UU. Mrs. Peachie Berkley Employed Dishwasher USNR

Mrs. Peachie Berkley has been employed as Dishwasher USNR at a salary of \$78.20 per month, beginning February 2, 1944.

VV. Mrs. Maud Cohoon Employed Dining Hall Assistant USNR

Mrs. Maud Cohoon has been employed as Dining Hall Assistant USNR at a salary of \$68.20 per month, beginning February 1, 1944.

WW. Mrs. Treva Holland Employed Dishwasher USNR

Mrs. Treva Holland has been employed as Dishwasher USNR at a salary of \$78.20 per month, beginning February 1, 1944.

XX. Mr. Marvin Houston Employed Dishwasher USNR

Mr. Marvin Houston has been employed as Dishwasher USNR at a salary of \$93.20 per month, beginning February 1, 1944.

YY. Mrs. Bertha Rose Employed Cook USNR

Mrs. Bertha Rose has been employed as Cook USNR at a salary of \$78.20 per month, beginning February 1, 1944.

ZZ. Mrs. Constance Ann Russell Employed Dishwasher USNR

Mrs. Constance Ann Russell has been employed as Dishwasher USNR at a salary of \$84.10 per month, beginning February 1, 1944.

V. Training School Contract with City Board of Murray To Be Discontinued

I have been officially notified that, at the close of this school year, the City School authorities will discontinue their contract for the services of our Training School. I regret the closing of this very pleasant association; but rest assured that the Training School will function effectively despite this decision on the part of the school authorities of Murray.

VI. Title to Cannery Equipment Conveyed to the State Board of Education

In accordance with arrangements agreed upon between the representatives of the Division of Vocational Education of the Kentucky State Board of Education and Murray State Teachers College, title to certain equipment used at the cannery established on our campus has been transferred from the college to the State Board of Education, as follows:

1 Chopper	Model 2112 LN White	\$115.00
1 Dixie Sealer # 23	Dixie Electric	60.00
1 Dixie Retort # 3	Dixie Steel Canning	61.25
1 Dixie Retort # 3	Dixie Steel Canning	61.25
		<u>\$297.50</u>

The State Board of Education will reimburse the college for this equipment; and the plan for the use of this cannery will be the same as before. The only difference is that the equipment will be the property of the Department of Education rather than the college.

VII. Navy Contract - Supplement No. 3 Signed

Supplement No. 3 to the naval contract with the United States of America has been signed under date of February 9, 1944. Supplement No. 3 authorized increases in the Commissioning Expense by amending Article 1(c) and Schedule 2 of Contract NOp3 (formerly NOd 3154), which provides for a slight increase in the college's receipts under this contract for the purpose of making additional purchases of kitchen equipment.

VIII. Navy

About a month ago, we were notified that our Naval Flight Preparatory School would be continued on a reduced basis, until approximately November 1, after which Academic Refresher group from the Navy would be installed on our campus. As a matter of fact, the first contingent of this Refresher group will come in about the middle of July, and will gradually build up until, beginning approximately November 1, about three hundred fifty of them will be here.

May I say, in passing, that the Navy is planning to do away with the Naval Flight Preparatory School organizations by November 1. You will observe, however, that Murray will be continuing to serve this group as long as it is in existence.

On May 4, a group of naval officers, out of Washington, conferred with me about negotiating new contracts for the Naval Flight Preparatory School and the Academic Refresher Course. In due time, these contracts will be submitted and reported to you. We were in substantial agreement on every phase of the proposed contracts with the exception of our physical education facilities. The Navy wanted to pay us \$1.50 per man per month. I contended that this was not enough, and did not yield my position. I told these gentlemen that I would appeal this matter to Washington, which I have done. Our conference was pleasant; and our disagreement on the matter of physical education facilities was in perfect good humor - we just did not see the proposition alike.

Since these contracts will be submitted sometime between now and July 15, I am asking the Board to authorize me to sign them. Of course, if there are any phases of the contracts that are unusual, or out of line with the past contracts, I will contact each member of the Board before acting.

IX. U. S. Naval Flight Preparatory School Report by Mr. M. O. Wrathner

X. Fine Arts Building

We are still trying to get some government aid to enable us to complete our Fine Arts Building; but I am not so hopeful, now, of securing that aid, at least not in the near future. We have a little money left in the Fine Arts Building account; and I have taken the liberty of asking our Business Manager to wire that part of the building which can be used for practice rooms. These practice rooms will be ready by the beginning of the summer term; and although the building is not completed, it is sufficiently advanced for these rooms to be used to good advantage. By doing that, we will begin to get an income from the Fine Arts Building, and will be relieved from paying the rent which we have been paying on the Thomas house, which we have used for the last two years.

XI. Special Course for Study and Treatment of Malaria

On March 24, we held a very interesting and important conference in my office, making plans for a special course in the study and treatment of malaria. When the Kentucky Dam is completed, the Tennessee Valley Authorities tell us that the prevention of malaria will be an important problem for this area. In anticipation of that, the conference to which I have just referred was held for the purpose of making plans for the prevention of malaria. At this conference, representatives from the Kentucky and Tennessee State Boards of Health, medical authorities of the Tennessee Valley Authority and a number of County Health Officers in our area

joined with representatives of our institution in making plans relative to this anticipated malaria situation. It was agreed that the college should sponsor this study, and that during the first two weeks of our summer school, classes pertaining to malaria control should be inaugurated in the college. We are, now, making plans to that end. The Commonwealth Fund of New York has given the college \$1,500.00 to be used for scholarships in this program; and the State Board of Health has added \$660.00 to this. Dr. E. L. Bishop, the Chief Health Officer of the TVA, who attended our conference, is most enthusiastic about our plans, and pledges the full cooperation of the Tennessee Valley Authority. The other health authorities at the meeting were equally as enthusiastic, and assured us that we could depend upon their cooperation. I trust that the Board will approve these plans.

XII. Tennessee Valley Authority Contract for Regional Library Changed

I am submitting a new contract with the Tennessee Valley Authority in connection with our traveling library service. Since the TVA activities around Gilbertsville will, in all probability, close before the end of the year, the Authority, under a definite policy that it pursues, reduced their appropriation for this service from \$8,400.00 to \$6,000.00. Because this work has been so successful, is so badly needed and so unique in character, I am recommending that the money withdrawn by the TVA be made up by the college. As a matter of fact, a tentative contract along those lines has been submitted by TVA, and I recommend that the President be authorized to sign it.

XIII. Veterans Bureau and Plans for Training Returning Service Men

The Veterans Bureau has contacted us to ascertain if the facilities of this college will be available for training soldiers who are to be rehabilitated under their direction. The plans are not very definite; but we have assured the Bureau that we will cooperate. There is now pending in Congress a bill which, in part, has for its purpose educational training for our returning service men. One reason for my trip to Washington, last January, was to get certain information regarding these plans. There is no doubt but that the government will spend a great deal of money in offering education to these discharged service men. There are some phases of the proposed legislation which are objectionable to me, but in the main they are sound; and I can assure this Board that I will keep in close touch with the situation, and endeavor in every possible way to get our share of these discharged service men who are to be given educational training by the government. Undoubtedly, many of them will come to our campus.

XIV. College News

XV. Business Manager's Report

XVI. Report of the Thomas P. Norris Student Loan Fund

XVII. Treasurer's Report

XVIII. Power of Attorney for A. Carman for Registration of Cattle

The American Jersey Cattle Club advises us that if Mr. A. Carman is to sign the official papers for Murray State Teachers College in connection with the registration of cattle belonging to the college herd, it will be necessary for him to be granted the power of attorney for that purpose. Since, under the circumstances, he is the logical college representative to sign such papers, I recommend that Mr. A. Carman be appointed power of attorney for the registration of cattle.

XIX. Commencement

Our Baccalaureate Sermon will be preached at 3:00 P. M. on Sunday, May 28. The minister selected for this sermon is Rev. T. H. Mullins, of the First Methodist Church, of Murray, Kentucky. Our Commencement program will be on Thursday, June 1, at 10:00 A. M. The speaker is Governor Simeon Willis. I am earnestly requesting each of you to use your influence in seeing to it that the Governor is given a fine reception by our people, and that he has a splendid audience at Commencement. Governor Willis will be accompanied by Mrs. Willis and their daughter, Sallie. Of course, the number of graduates at this particular Commencement will be small, for reasons that are obvious; but we will have a good Commencement, and I trust that you will make your plans to attend it.

XX. Enrollment ✓

I believe our college has reached the low water mark in enrollment. In the fall quarter we had 322 students; in the winter quarter, 289; and in this quarter we enrolled 296 college students. Of course, our enrollment is small, but, under the circumstances, I think it has held up remarkably well. I confidently expect a larger enrollment next fall.

We are now closing the third school year since the beginning of the war. Many complicating problems have had to be solved. Their solution has been made much easier by having the good fortune to have the naval unit on our campus. We are in good financial condition. Not a single member of the faculty and staff has been discharged. Fourteen of our organization are on leaves of absence, engaged in military service or some type of war work. As you already know, wherever it was possible, the work of these people on leaves of absence was absorbed by those remaining in our organization. All in all, we have gotten along remarkably well; and, since we have gone this far, in good shape, I am confident that we can carry on the rest of the way. The cooperation of the faculty and staff has been most helpful; and, of course, your sympathetic cooperation and guidance, as a Board, have made it possible for us to keep intact the services of this college.

Respectfully submitted,

James H. Richmond
President

JHR:TB

ADDENDA

I. Resignation of Mr. Ollie Stom, Stockman at Kitchen; Mr. Carl Hendricks Recommended for Position

Since dictating these agenda, our Stockman at the Kitchen has resigned. This is a very important position, requiring judgment, honesty and industry. I am recommending Mr. Carl Hendricks for this job, with the understanding that when the Navy leaves the campus, his status as Head Janitor of the Administration Building will not be changed. The job in the kitchen pays \$125.00 per month.

I am not in position, now, to recommend a temporary successor to Mr. Hendricks, here in the Administration Building, but am requesting the authority of the Board to fill that position when I find the proper man, and to offer this person a monthly salary not in excess of \$90.00 per month.

II. Resignation of Mr. Ardath Canon, Instructor USNR

Mr. Ardath Canon has submitted his resignation as Instructor USNR, effective May 13, 1944, and I have accepted his resignation as of that date.

III. Extension of Leave of Absence for Dr. Floy Robbins

Because of continued illness, Dr. Floy Robbins has requested an extension of her leave of absence from her duties in our faculty; and I have granted her an extension of her leave, as requested.

IV. Leave of Absence for Miss Ola B. Brock

Miss Ola B. Brock has requested a leave of absence from her duties as Critic Teacher in our Training School for this summer session; and I have granted her a leave of absence, beginning June 5 and extending through July 14, 1944.

V. Leave of Absence for Miss Mattie S. Trousdale

Miss Mattie S. Trousdale, Critic Teacher in the Training School, has requested a leave of absence for the summer term; and I have complied with her request by granting her a leave of absence, beginning June 5 and extending through July 14, 1944.

VI. Bachelor's Degrees Recommended for Miss Emma Sanchez and Miss Margarita Estrada

Subject to the approval of the Committee on Entrance, Credits, Certification and Graduation, I recommend Miss Emma Sanchez and Miss Margarita Estrada for the degree of Bachelor of Arts, the degrees to be conferred June, 1944.

VII. Extension of Leave of Absence for Miss Marjorie Palmquist

Miss Marjorie Palmquist, who is an Ensign in the WAVES, has requested that her leave of absence, which expires on June 30, 1944, be extended through the coming fiscal year; and I have complied with her request by granting an extension of her leave of absence through June 30, 1945.

Respectfully submitted,

James H. Richmond
President

Approval of the Minutes

Motion was made by Mr. Hart that the Minutes of the Board of Regents for the meetings of January 24, 1944 and April 17, 1944 be approved, as submitted, and signed. This motion was seconded by Mr. Winslow, and was carried unanimously.

Reports of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented the reports of the Committee on Entrance, Credits, Certification and Graduation and recommended that the recommendations of the Committee be approved and the degrees be conferred and the high school diplomas be awarded in accordance therewith, as follows:

April 8, 1944

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification and Graduation, having investigated the records of Mary Frances Wilson and found that she has met all requirements for graduation as set forth in the catalogue, does hereby recommend her for graduation as of March 18, 1944, with the degree of BACHELOR OF SCIENCE.

Very truly yours,

Cleo Gillis Hester
F. D. Mellen
A. M. Wolfson
Price Doyle
Wm. G. Nash
G. T. Hicks

May 11, 1944

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

Of the students whose names were presented to you on January 24, 1944, the following have completed their work and have received the degrees indicated below as of March 18, 1944.

BACHELOR OF ARTS

Apperson, Angie Marlene

BACHELOR OF SCIENCE

Holley, Bertrand Preston

Phillips, Betty

BACHELOR OF MUSIC EDUCATION

Land, Carol Jordan

Ryan, Evelyn Mayme

The records of the registrar's office show that Lonnie White, now Mrs. Raymond Rayburn, was granted a STANDARD CERTIFICATE on June 1, 1933. We recommend that this certificate be

renewed for life as of June 1, 1941, upon evidence of three years of successful teaching experience before June 1, 1941.

The following have indicated their intention of completing their work for their degrees. If they complete the requirements for the degrees for which they are applying by June 1, we recommend that you grant their degrees as of this date.

BACHELOR OF SCIENCE IN AGRICULTURE

Gingles, Ralph Potts

BACHELOR OF MUSIC EDUCATION

Armstrong, Ruth Hunter
Coleman, Eddith Ann
Floyd, Beulah Rae

Greenwood, Mary Cushman
Kitchen, Kenneth Raymond
Morgan, Pauline
Sledd, Frances Hinton

BACHELOR OF SCIENCE IN HOME ECONOMICS

Gibbs, Ann Eva

Thompson, Lottie Lee
Vickers, Ruth

BACHELOR OF SCIENCE

Adams, Geneva Slayton
Churchill, Martha Wear
Crafton, Mary Mozelle
Gasser, Jeanne Beth
Harlan, Mary Whayne
Keane, Kenneth William

Medlock, Henrietta
Richey, Hughlan Paris
Scales, Edward Reeves
Watson, Harold Cleon
Weldon, Billie Jean
Williams, Beatrice Delona

MASTER OF ARTS IN EDUCATION

Pollard, Lucille Addison

Upon the recommendation of Mr. Caplinger, Director of the Training School of Murray State Teachers College, we recommend that the following seniors be granted DIPLOMAS from this school as of June 1, 1944, if they meet all the requirements for graduation by that time.

Alderson, Joseph Lynn
Armstrong, J. C.
Baker, George Merewether
Bucy, John L.
Burkeen, James Otis
Callis, Linda Sue
Elliott, Samuel O.
Futrell, Juanita Ann
Gibbs, Anna Jean
Goode, Mary Ruth
Hargis, Joseph Junior
Huie, Mary Anna

Irvan, Billy Joe
Lamb, Margaret Ruth
Lassiter, Charles A.
McMillen, John Edward
Miller, Harriet Joan
Morris, Emily Dale
Richerson, Robbie Fae
Robertson, Jacqueline LaRue
Russell, Emma Jane
Russell, Harry Louis
Wilson, H. W.
Workman, Evelyn Jo

Very truly yours,

Cleo Gillis Hester
A. M. Wolfson
F. D. Mellen
Price Doyle
Wm. G. Nash
G. T. Hicks

Motion was made by Mr. Winslow that the recommendations of the Committee and the President be approved and the degrees be conferred and the diplomas awarded as recommended. This motion

was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Bachelor's Degrees Authorized To Be Granted Miss Emma Sanchez and Miss Margarita Estrada

Motion was made by Mr. Hart that the President be authorized to confer the Bachelor of Arts degree upon Miss Emma Sanchez and Miss Margarita Estrada when they complete their courses at the end of the current quarter. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

President Directed To Prepare Resolution of Appreciation of Mr. W. J. Caplinger

Motion was made by Mr. Winslow that the President be directed to prepare a resolution of appreciation of Mr. W. J. Caplinger and the loyal and efficient services he has rendered Murray State Teachers College during the many years he has been a member of the faculty, and that this resolution be spread on the Minutes of the Board of Regents. This motion was seconded by Dr. Crume, and was carried unanimously.

Mr. B. F. Scherffius Reelected Watchman and Salary Increased

Supplementing his report on the resignation of Mr. B. F. Scherffius as Watchman, Dr. Richmond stated that it was very difficult to secure the proper type of person to fill this place, and, after further consideration, Mr. Scherffius had agreed to continue in his position as Night Watchman at an increased salary. Dr. Richmond added that he was recommending that Mr. B. F. Scherffius be reelected as Night Watchman at a salary of \$100.00 per month, beginning July 1, 1944.

Motion was made by Dr. Crume that Mr. B. F. Scherffius be reelected as Night Watchman at a salary of \$100.00 per month, beginning July 1, 1944, as recommended by the President. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. Carmon M. Graham Elected Director of the Training School

Motion was made by Dr. Crume that Mr. Carmon M. Graham be elected as Director of the Training School and that he also serve as Principal of that school, in accordance with the President's recommendation. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. F. D. Mellen Elected Head of the Language and Literature Department

Motion was made by Mr. Hart that the President's recommendation be approved and Mr. F. D. Mellen be elected Head of the Department of Language and Literature. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Faculty and Administrative Staff and Salary Adjustments Approved

President Richmond recommended that the employment of faculty and staff members and the salary adjustments, as reported by him in the agenda, be approved by the Board.

Motion was made by Mr. Winslow that the recommendations of the President for the employment of members of the faculty and administrative staff and the adjustment of salaries in certain instances be approved, and that the persons be employed as reported and recommended. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. Carl Hendricks Elected Stockman at the Kitchen

Dr. Richmond stated that he was waiving the recommendation for the reemployment of Mr. Carl Hendricks, as set up in the budget, and that he was recommending that Mr. Hendricks be elected as Stockman at the Kitchen at a salary of \$125.00 per month, beginning May 15, 1944.

Motion was made by Mr. Hart that Mr. Carl Hendricks be employed as Stockman at the Kitchen, as recommended, at a salary of \$125.00 per month, beginning May 15, 1944. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Navy; Mr. M. O. Wrather Authorized To Sign Naval Contract, and Granted Power of Attorney for that Purpose

At this point, Mr. M. O. Wrather was called before the Board for the discussions concerning the naval program on the college campus.

Supplementing the statements made in his formal report to the Board of Regents, Dr. Richmond reported that he had arranged for Mr. Wrather to go to Washington for conference with naval officials in connection with the execution of contracts for the operation of the naval program on our campus. Dr. Richmond recommended that, if possible, the new contract, or contracts, be executed while Mr. Wrather is in Washington, and, further, if the situation should arise which necessitated that Mr. Wrather be given the power of attorney in order that he might sign such contract on behalf of the college, that the Board of Regents should appoint him power of attorney for that purpose.

Motion was made by Mr. Winslow that Mr. Marvin O. Wrather be and is hereby authorized and directed to represent Murray State Teachers College in conference with the proper officials in Washington, D. C., for the purpose of executing the contract for the operation of the naval program on the campus of the college, and that Mr. Wrather be given the power of attorney in order that he may officially sign such contract, or contracts, on behalf of the college. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

U. S. Naval Flight Preparatory School Report by Mr. M. O. Wrather

Next, Dr. Richmond requested Mr. M. O. Wrather to present and read to the Board his report on the U. S. Naval Flight Preparatory School.

Motion was made by Mr. Winslow that the splendid report on the U. S. Naval Flight Preparatory School, which was made by Mr. Wrather, be approved, and the compliments of the Board be extended to him. This motion was seconded by Mr. Hart, and was carried unanimously.

Approval of Transfer of Title to Cannery Equipment to the State Board of Education

Motion was made by Dr. Crume that the Board of Regents approve the transfer of title of cannery equipment from the Murray State Teachers College to the State Board of Education, as reported by the President. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Plans for Special Course for Study and Treatment of Malaria Approved

In presenting the plans for the course for the study and treatment of malaria, Dr. Richmond stated that if a college is to serve the needs of its area properly, it must be sensitive to and take due cognizance of the needs of the territory served; and he recommended that the Board of Regents approve the program for malaria control, and authorize the President to continue with plans for the course.

Motion was made by Dr. Crume that the plans for the malaria control program, as reported by the President, be approved by the Board of Regents. This motion was seconded by Mr. Hart, and was carried unanimously.

Tennessee Valley Authority Contract for Regional Library Approved

Dr. Richmond recommended that the President be authorized to sign the revised contract with the Tennessee Valley Authority for the continuation of the regional library service along the lines reported to the Board in the agenda.

Motion was made by Mr. Hart that the President be authorized to sign the revised contract with the Tennessee Valley Authority for the regional library service in this area in cooperation with that organization and the Kentucky Library Association. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Bids for the Publication of the College News

Attention was called to the fact that the State Department of Finance had directed that bids should be requested for the publication of the College News, and the Board of Regents should determine which was the lowest and best bid. At this point, sealed bids for the publication of the College News were opened, as follows:

Murray, Kentucky
May 8, 1944.

Board of Regents,
Murray State Teachers College,
Murray, Kentucky.

Gentlemen:-

We wish to quote as follows on your specifications for publishing the College News for a two year period beginning April 1, 1944:-

On the basis of four pages, minimum of 3,000 copies per issue, \$90.00, extra copies at .40 per hundred or \$4.00 per thousand.

On the basis of six pages, minimum of 3,000 copies per issue, \$110.00, extra copies at .50 per hundred or \$5.00 per thousand.

On the basis of eight pages, minimum of 3,000 copies per issue, \$130.00, extra copies at .60 per hundred or \$6.00 per thousand.

We are in position to faithfully comply with all provisions of your specifications as furnished to us by Mr. R. E. Broach, Business Manager, under date of March 6, 1944.

Yours very truly,
CALLOWAY PUBLISHING COMPANY

(Signed) W. P. Williams

W. P. Williams, President

Murray, Kentucky
May 10, 1944

Board of Regents,
Murray State Teachers College,
Murray, Kentucky.

Gentlemen:

The Murray Democrat submits the following bid for the publication of the College News per specifications in your correspondence dated April 1, 1944:

3000 copies, four pages, \$75.00.

Any increase or decrease in direct ratio to the above price. For example \$2.50 per 100 for any variation above or below the 3000 order.

Extra pages: At the rate of \$15.00 per page. For example, six-page paper, 3000 issues, \$105.00. Any variation in direct ratio to the above price. For example, \$3.50 per 100 for any variation above or below the 3000 order base.

May I gratefully acknowledge the privilege to participate in the bidding for the printing of the College News.

Sincerely yours,

(Signed) Kerby Jennings

Kerby Jennings
Managing Editor and Publisher
Murray Democrat Publishing Corp.,
Murray, Kentucky.

Motion was made by Mr. Winslow that the bid of the Calloway Publishing Company for the publication of the College News be accepted as the best bid. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Report of the Thomas P. Norris Student Loan Fund

Mr. R. E. Broach, Custodian, submitted his report on the Thomas P. Norris Student Loan Fund, as follows:

REPORT OF NORRIS STUDENT LOAN FUND FOR QUARTER ENDING MARCH 31, 1944

CASH FOR QUARTER Receipts

Cash on hand January 1, 1944 \$3,054.32

Collected on principal of notes	\$1,644.56
Collected on interest on notes	589.20
	<u>\$2,233.76</u>
Total collections and cash on hand	\$5,288.08

Expenditures

Loans to students	\$ 306.19
Norris Heirs' fees, etc.	-- --
Expenses:	
Wells Overby - fees collecting	
Hutchens note	44.30
Mayme Ryan - Steno. service	3.20
Postage	6.00
Ledger and Times - receipt books	1.00
Total expenditures	<u>360.69</u>
Balance cash on hand March 31, 1944	\$4,927.39

Bank balance - March 31, 1944	
Bank of Murray	\$2,483.65
Peoples Bank	<u>2,196.36</u>
	4,680.01
Cash on hand	247.38
Total cash	<u>\$4,927.39</u>

NOTES RECEIVABLE FOR QUARTER

Notes on hand January 1, 1944	\$15,602.80
Loans made during quarter	306.19
	<u>\$15,908.99</u>
Collected on principal of notes during quarter	1,644.56
Notes on hand March 31, 1944	\$14,264.43

R. E. Broach
Custodian Norris Student Loan Fund

Dr. Richmond stated that this is the best report that has been made on the Thomas P. Norris Student Loan Fund since he had been President of the college; and the suggestion was made that, since comparatively few loans are being requested from this fund at this time, it might be well to purchase U. S. Government bonds with part of the cash now on deposit in the banks.

Motion was made by Mr. Hart that the Custodian of the Thomas P. Norris Student Loan Fund be authorized to purchase 2% United States Treasury bonds, in the amount of \$5,000.00, with funds in the treasury of the Thomas P. Norris Student Loan Fund. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Treasurer's Report Accepted

Motion was made by Mr. Hart that the report of the Treasurer be accepted. This motion was seconded by Mr. Winslow, and was carried unanimously. (See Page 102 for copy of report.)

Power of Attorney Granted Mr. A. Carman for Registration of Cattle

Motion was made by Mr. Winslow that the Board of Regents approve the President's recommendation, and that the power of attorney be granted to Mr. A. Carman for the purpose of signing registration papers for the stock belonging to Murray State Teachers College. This motion was seconded by Mr. Hart, and was carried unanimously.

Budget for 1944-45; Employment of Faculty and Administrative Staff;
Business Manager's Report

In presenting the proposed budget for 1944-45 and his recommendations for the employment of the faculty and administrative staff, President Richmond called attention to the fact that the faculty members who are now teaching naval classes are paid extra salaries during the time they are teaching for the Navy, because they do extra work and teach under a more strenuous schedule than heretofore; he added, however, that when they no longer serve the Navy, the employment status of each of these individuals will revert to the same terms as were embodied in the contract which was in effect at the time the service in connection with the naval unit was begun, or, in other words, the new contracts of these persons will be worded so that they will be paid on the same basis as the other staff members not giving any services to the operation of the naval unit. The President recommended the employment of the persons listed in the following report to the positions and at the salaries indicated therein; and, unless otherwise specified, the term of employment will begin on July 1, 1944 and continue through June 30, 1945, the end of the fiscal year:

FACULTY AND ADMINISTRATIVE STAFF

<u>Name</u>	<u>Assignment</u>	<u>College</u> <u>Salary</u> <u>1943-44</u>	<u>Proposed Salary</u> <u>1944-45</u>	
			<u>College</u>	<u>Navy</u>
James H. Richmond	President	\$5,000.00	\$5,000.00	
John W. Carr	President Emeritus	1,200.00		
Wm. G. Nash	Dean of College	4,500.00	300.00	\$4,200.00
Tennie Breckenridge	Secretary to Pres.	1,620.00	1,620.00	
Alice Keys	Executive Sec.	2,300.00	2,300.00	
Cleo G. Hester	Registrar	2,800.00	2,800.00	
Suzanne Snook	Asst. Registrar	1,620.00*	1,620.00*	
Catherine Purdom	Asst. Registrar	1,440.00	1,440.00**	
R. E. Broach	Business Manager	3,500.00	3,500.00	
Fay W. Sledd	Asst. Bookkeeper	1,800.00	1,800.00**	
Oneida Wear	Cashier	1,440.00	1,440.00	
P. W. Ordway	Asst. Bus. Mgr. & Bookkeeper	2,500.00*	2,500.00*	
Charles Hoskins	Asst. Bookkeeper	1,620.00*	1,620.00*	
C. E. Broach	Asst. Bookkeeper	1,800.00	1,800.00**	
J. I. Hosick, Sr.	Asst. Bookkeeper	1,800.00	1,800.00**	
E. H. Smith	Extension Dir.	2,300.00	2,300.00	
M. O. Wrather	Asst. Ext. Dir.			
	Col. Adm. Off.	2,700.00	3,000.00	
	Sec. Extension Of.	1,440.00	1,440.00	
Glin Jeffrey	Postmaster	480.00	480.00	600.00**

* On Leave of Absence

** Employed Monthly

Name	Assignment	College Salary 1943-44	Proposed Salary 1944-45	
			College	Navy
Ruth Richmond	Secretary to Dean	\$1,500.00	\$1,500.00	
Lochie B. Hart	Sec. Alumni Assn.	400.00	400.00	
Mayrelle Ward	Clerk, Bus. Off.	1,260.00	1,260.00**	
B. J. Hoffman	Engineer	1,920.00	2,100.00	
J. W. Strader	Carpenter	1,520.00		\$1,520.00
Herman Cathey	Carpenter	1,420.00	1,420.00	
C. Wesley Kemper	Supt. of Grounds	2,100.00	2,100.00	
Carl Hendricks	Janitor Foreman	1,080.00	1,080.00	
Charles Gibbs	Janitor	960.00	960.00	
Jewell Hackett	Fireman & Mech.	1,200.00	1,300.00	
J. W. Page	Janitor	960.00	960.00	
John Phillips	Bus & Truck Driver	840.00	840.00	120.00**
Herbert Farmer	Janitor	960.00	960.00	
	Watchman	1,000.00	1,000.00	
	Watchman	1,000.00	1,000.00	
Marshall Fuqua	Fireman	1,080.00	1,080.00	
Louie Dunn	Fireman	1,080.00	1,080.00	
Jackson Garland	Fireman	1,080.00	1,080.00	
Alford Hughes	Fireman	1,080.00	1,080.00	
Taz Rogers	Fireman	1,080.00	1,080.00	
Alma Steele	Carpenter	1,200.00	1,200.00**	
J. R. Fowler	Grounds Caretaker & Bus Driver	1,080.00	1,080.00	
Chester Anglen	Grounds Caretaker	840.00	840.00	
John L. Bland	Grounds Caretaker	840.00	840.00	
W. E. Bland	Grounds Caretaker	840.00	840.00	
O. R. Jeffrey	Janitor	900.00	900.00**	
J. S. McClure	Grounds Caretaker	900.00	900.00	
George Washburn	Janitor	900.00	900.00**	
<u>Agriculture Department</u>				
A. Carman	Head of Dept.	3,200.00	3,200.00	
E. B. Howton	Instructor	2,600.00		3,300.00
Robert Mayfield	Farm Supt.	900.00	900.00	
William S. Rogers	Farm Laborer	720.00	720.00	
Perry Wilkerson	Farm Laborer	720.00	720.00	
T. F. Hughes	Farm Laborer	864.00	864.00	
*** Employed Monthly				

<u>Name</u>	<u>Assignment</u>	<u>College</u>	<u>Proposed Salary</u>	
		<u>Salary</u> <u>1943-44</u>	<u>1944-45</u> <u>College</u> <u>Navy</u>	
<u>Biology Department</u>				
A. M. Wolfson	Head of Dept.	\$3,300.00		\$4,000.00
Liza Spann	Asst. Prof.	2,300.00	\$1,500.00	1,500.00
Grace Wyatt	Asst. Prof.(9 mo.)	1,800.00	1,800.00	
<u>Commerce Department</u>				
F. M. Gingles	Head of Dept.	2,400.00	2,400.00	
L. C. Fowler	Instructor	2,000.00*	2,000.00*	
G. A. Murphey	Instructor	1,800.00	1,800.00	
Vernon Anderson	Instructor	2,000.00	2,000.00	
<u>Education Department</u>				
G. T. Hicks	Head of Dept.	3,500.00	3,500.00	
Fred Shultz	Asst. Prof.	3,000.00		3,480.00
W. D. Lewis	Asst. Prof.	2,900.00		3,360.00
Nellie May Wyman	Asst. Prof.	2,250.00	2,250.00	
<u>Geography Department</u>				
Floy Robbins	Head of Dept.	2,900.00*	2,900.00*	
W. M. Caudill	Assoc. Prof. & Dean of Men	2,800.00	1,300.00	1,500.00
<u>Health and Physical Education Department</u>				
Roy Stewart	Head of Dept.	3,000.00	3,000.00	
Carlisle Cutchin	Asst. Prof.	2,500.00		2,940.00
John E. Miller	Asst. Prof.	2,700.00	2,700.00	
James W. Moore	Asst. Prof.(10 mo.)	2,500.00*	2,500.00*	
Carrie Allison	Asst. Prof.	2,150.00	2,150.00	
C. J. McDevitt	Physician (11 mo.)	1,100.00	1,100.00	600.00**
Ann Brown	Nurse	1,500.00	1,800.00**	
<u>Home Economics Department</u>				
Ruth Sexton	Head of Dept.	2,400.00	2,400.00	
Caroline Wingo	Instructor	2,000.00	2,000.00	
Winnie Sinclair	Instructor	2,195.00	2,195.00	
<u>Fine Arts Department</u>				
Price Doyle	Head of Dept.	3,500.00	3,500.00	
Marjorie Palmquist	Instructor	2,000.00*	2,000.00*	

* On Leave of Absence

** Employed Monthly

<u>Name</u>	<u>Assignment</u>	<u>College Salary 1943-44</u>	<u>Proposed Salary 1944-45</u>	
			<u>College</u>	<u>Navy</u>
F. P. Inglis	Instructor	\$2,200.00		\$3,000.00
C. R. McGavern	Instructor	2,120.00		3,000.00
L. R. Putnam	Instructor	2,300.00	\$2,300.00	
John F. Shenaut	Instructor	1,900.00	2,000.00	
Howard Swyers	Instructor	2,000.00		3,000.00
Charlotte Durkee	Instructor	1,800.00	1,800.00	
Helen Thornton	Instructor	1,800.00	1,900.00	
Mary Ed Hall	Instructor	2,300.00		3,000.00
Emily Wilson	Instructor	1,800.00	1,900.00	
Dorothy Rowlett	Instructor (9 mo.)	900.00	900.00**	
Russell Baldwin	Instructor	1,800.00	1,800.00**	
Jean Bridges	Instructor	1,800.00	1,800.00**	
Krystal Smith	Instructor	800.00	800.00	

Language and Literature Department

F. D. Mellen	Head of Dept.	3,300.00	3,400.00	
L. J. Hortin	Instructor	2,500.00	2,700.00	
Lillian Hollowell	Asst. Prof.	2,200.00	2,300.00	
Nadine Overall	Asst. Prof.	2,300.00	2,300.00	
Ella R. Weihing	Asst. Prof. & Dean of Women	2,700.00	2,700.00	
A. C. LaFollette	Asst. Prof.	2,500.00		3,360.00
Beatrice Frye	Asst. Prof.	2,300.00	2,300.00	
	Instructor (per mo.)	75.00		
	Instructor (per mo.)	55.00		

Mathematics Department

M. G. Carman	Head of Dept.	3,300.00		4,000.00
Evelyn Linn	Asst. Prof.	2,300.00	1,500.00	1,500.00

Physical Science Department

Chas. Hire	Head of Dept.	3,800.00*	3,800.00*	
A. F. Yancey	Asst. Prof.	2,400.00	1,200.00	2,400.00
R. A. Johnston	Asst. Prof.	2,400.00	2,400.00	
W. E. Blackburn	Asst. Prof.	2,800.00*	2,800.00*	
Charles Stoneburg	Asst. Prof.	2,700.00	2,700.00**	

* On Leave of Absence

** Employed Monthly

<u>Name</u>	<u>Assignment</u>	<u>College</u>	<u>Proposed Salary</u>	
		<u>Salary</u> <u>1943-44</u>	<u>1944-45</u> <u>College</u> <u>Navy</u>	
<u>Social Science Department</u>				
C. S. Lowry	Head of Dept.	\$3,600.00	\$2,000.00	\$2,000.00
Forrest C. Pogue	Asso. Prof.	3,000.00*	3,000.00*	
Rue L. Beale	Asst. Prof.	2,350.00*	2,350.00*	
Mayrell Johnson	Asst. Prof.	2,200.00*	2,200.00*	
Robert W. Barnwell	Asst. Prof.	2,500.00	1,500.00	1,500.00**
<u>Library Science Department</u>				
W. J. Gibson	Head of Dept.	2,400.00	1,500.00	1,500.00
<u>Library</u>				
E. L. Brown	Librarian	2,200.00*	2,200.00*	
Etta Beale Grant	Acting Librarian	2,190.00	2,190.00	
Mary Buford Wood	Asst. Librarian	1,980.00	1,980.00	
Mary A. Berry	Asst. Librarian	2,500.00	2,500.00	
Dulcie M. Douglass	Library Clerk	1,380.00	1,380.00	
Verna G. Broach	Asst. Librarian	1,890.00	1,890.00**	
Kathleen R. Kemper	Library Clerk	1,200.00	1,200.00	
<u>Training School</u>				
C. M. Graham	Director	2,600.00	3,000.00	
Margaret Campbell	Critic Teacher	2,050.00	2,050.00	
Hazel Tarry	Critic Teacher	1,900.00	1,900.00	
Clifton Thurman	Critic Teacher	2,100.00*	2,100.00*	
Roberta Whitnah	Critic Teacher	1,900.00	1,800.00	1,200.00
Mattie S. Trousdale	Critic Teacher	1,900.00	1,900.00	
Annie Ray	Critic Teacher	2,000.00	2,000.00	
_____	Critic Teacher	1,800.00	1,800.00**	
Rubie E. Smith	Critic Teacher	1,900.00	1,900.00	
Ola B. Brock	Critic Teacher	1,900.00	1,900.00	
_____	Critic Teacher	1,800.00	1,800.00	
Bertie Manor	Critic Teacher	1,900.00	1,900.00	
Ethelyn Johnston	Critic Teacher	1,900.00	1,900.00	
W. H. Brooks	Critic Teacher	2,400.00	2,400.00	
Mayme Whitnell	Librarian (11 mo.)	900.00	900.00	
Inez W. Edwards	Secretary (11 mo.)	880.00	880.00**	

* On Leave of Absence

** Employed Monthly

Name	Assignment	College	Proposed Salary	
		Salary 1943-44	1944-45 College	Navy
<u>Girls' Dormitory</u>				
Ruth Ashmore	House Director	\$ 900.00	\$1,000.00	
Mrs. Mary W. Brown	Asst. House Dir.	900.00	1,000.00	
<u>Dining Hall</u>				
Lydia Weihing	Dietitian	2,600.00	866.67	\$1,733.33
Frances Anderson	Asst. Dietitian	1,440.00		1,440.00**
Euva N. Thurman	Clerk	1,020.00		1,020.00**
Mrs. Jessie Powell	Head Cook	1,200.00	400.00	800.00**
Dining Hall Personnel:	Cooks, Dishwashers, Dining Hall Assts., Janitors, Stockman, etc.	45,490.80	4,533.60	40,957.20**
Student Salaries		16,000.00	16,000.00	
<u>NAVY EMPLOYEES (All employed on a monthly basis)</u>				
Clara Allen	Secretary	1,800.00		1,800.00
Jane S. Bellas	Secretary	1,260.00		1,260.00
Reba M. Kirk	Secretary	1,320.00		1,320.00
Ruby K. Pool	Secretary	1,500.00		1,500.00
Murrelle H. Ryan	Secretary	1,440.00	240.00	1,200.00
Lucille A. Thurman	Bookkeeper	1,800.00		1,800.00
Dorothy S. Williams	Secretary	960.00		960.00
Van Barnett	Instructor	2,760.00		2,760.00
Ardath Canon	Instructor	2,580.00		2,580.00
Geneva Foust	Instructor	2,760.00		2,760.00
F. G. Friedmann	Instructor	3,000.00		3,000.00
John R. Hart	Instructor	3,000.00		3,000.00
W. C. Maxwell	Instructor	2,700.00		2,700.00
John C. Neubauer	Instructor	2,700.00		2,700.00
Loren Putnam	Instructor	2,760.00		2,760.00
Sidney Rosenberg	Instructor	2,760.00		2,760.00
Houston Smith	Instructor	2,760.00		2,760.00
Herman Coursey	Janitor	1,020.00		1,020.00
S. B. Hackett	Janitor	1,020.00		1,020.00
Richard McNutt	Janitor	1,140.00		1,140.00

** Employed Monthly

<u>Name</u>	<u>Assignment</u>	<u>College Salary 1943-44</u>	<u>Proposed Salary 1944-45</u> <u>College</u> <u>Navy</u>
<u>HEALTH BUILDING EMPLOYEES</u>			
James H. Richmond	Supervisor	\$2,500.00	\$2,500.00
Harvey Pickard	Caretaker	1,380.00	1,380.00
	Custodian Girls' Lockers	900.00	900.00
A. G. Murray	Janitor	900.00	900.00
F. L. Dublin	Janitor	1,020.00	1,020.00**
Carlos Morton	Janitor	1,020.00	1,020.00**
J. W. McMillan	Janitor	1,020.00	1,020.00**

** Employed Monthly

After his introductory statement, Dr. Richmond called upon Mr. R. E. Broach, Business Manager, to present and read his report to the Board of Regents, indicating that he and Mr. Broach had very carefully discussed and considered the data contained therein, and it was his recommendation that the report be approved. Mr. Broach then read his report, explaining and commenting somewhat in detail concerning certain parts of it; and the report was received and filed. The estimated annual budget of receipts and expenditures for the fiscal year beginning July 1, 1944 and ending June 30, 1945, is as follows:

ESTIMATED RECEIPTS

July 1, 1944 to June 30, 1945, inclusive

A. State Appropriation	\$254,000.00	
B. Revolving Fund Receipts		
Incidental and Registration Fees ...	18,760.00	
Laboratory and Special Fees	3,000.00	
Activity Fee	700.00	
Tuition, College	2,400.00	
Tuition, Training School	4,500.00	
Extension Income	1,500.00	
Dormitory Room Rent	6,000.00	
Board or Cafeteria	31,800.00	
Farm and Experimental Work	7,500.00	
Bookstore	500.00	
Miscellaneous Income	500.00	
TVA Library Project	7,600.00	
Auxiliary Funds:		
a. Athletics	1,500.00	
b. College News	1,200.00	
c. Home Management House	300.00	
d. Vocational Agriculture	1,325.00	
e. Vocational OPYS	500.00	\$343,585.00
Navy:		
1. Messing Cost	\$164,051.00	
2. Housing Cost	20,400.00	
3. Operating Service & Supplies ...	29,400.00	
4. Medical Service	13,000.00	
5. Laundry	3,400.00	
6. Instruction-Salaries & Supplies	93,000.00	
7. Clerical Salaries	5,500.00	\$328,751.00
		\$672,336.00
Estimated Amount to be Brought Forward		
from 1943-44 to 1944-45		\$ 75,244.00

ESTIMATED ANNUAL BUDGET OF EXPENDITURES

July 1, 1944 to June 30, 1945

	State Appropriation	Revolving Fund	Total
A. <u>Salaries & Wages</u>			
A-1 Salaries & Wages	\$209,500.00	\$165,335.00	\$374,835.00
College	\$223,225.00		
Navy	151,610.00		
B. <u>Services Other Than Personal</u>			
B-1 Traveling Expenses	3,500.00		3,500.00
B-2 Freight, Drayage & Express ...		600.00	600.00
B-3 Postage, Telephone & Telegraph		3,750.00	3,750.00
B-4 Printing, Binding & Advertising		2,000.00	2,000.00
B-5 Lights & Water)			
B-6 Sewerage Rent)	16,000.00		16,000.00
B-7 Training School Transportation		800.00	800.00
C. <u>Supplies and Materials</u>			
C-1 Office Supplies and Equipment		1,200.00	1,200.00
C-2 Fuel & Power Plant Supplies ..	20,000.00		20,000.00
C-3 Cleaning Supplies & Equipment		1,500.00	1,500.00
C-4 Plumbing & Electric Supplies .		1,000.00	1,000.00
C-5 Scientific & Technical Supplies		5,000.00	5,000.00
C-6 Renewals, Repairs & Replacements		10,000.00	10,000.00
C-7 Capital Outlay	---	---	---
D. <u>Other Current Charges and Obligations</u>			
D-1 Insurance	5,000.00		5,000.00
D-2 Association Memberships		350.00	350.00
D-3 Rents		13,600.00	13,600.00
D-4 Refunds		1,250.00	1,250.00
E. <u>Auxiliary Agencies</u>			
E-1 Library Books & Supplies		5,900.00	5,900.00
E-2 Athletics-Contract & Equipment		3,000.00	3,000.00
E-3 Dining Hall-Food & Supplies ..		141,251.00	141,251.00
College	\$ 25,200.00		
Navy	116,051.00		
E-4 Chapel Programs & Commencement		1,000.00	1,000.00
E-5 Debating		100.00	100.00
E-6 College News		1,700.00	1,700.00
E-7 Home Management House		300.00	300.00
E-8 Swann Memorial Dormitory		---	---
E-9 TVA (Included in Library)		---	---
E-10 Farm		6,000.00	6,000.00
F. <u>Navy</u>			
F-1 Medical Services		13,000.00	13,000.00
F-2 Laundry (Barracks)		3,400.00	3,400.00
	\$254,000.00	\$382,036.00	\$636,036.00

Budget for 1944-45 Approved

Motion was made by Mr. Winslow that the budget for 1944-45 be approved, as submitted. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Sale of Old School Bus (1935 Dodge, Model K34V).

Mr. Broach reported informally that he had received an offer of \$300.00 from the McCracken County Board of Education, Paducah, Kentucky, for the old school bus, a 1935 Dodge, Model K34V, which had been previously used to transport children to the Training School of Murray State Teachers College, which he considered a good price for the bus.

Motion was made by Mr. Hart that the Board of Regents approve the sale of the old 1935 Dodge school bus, Model K34V, to the McCracken County Board of Education, Paducah, Kentucky, for \$300.00. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. R. E. Broach Reelected Business Manager

President Richmond called attention to the fact that it has been the custom to elect the Business Manager of the college for a four-year term; and he stated that it was his recommendation that Mr. R. E. Broach be reelected as Business Manager of Murray State Teachers College, at his present salary of \$3,500.00, for a four year term, beginning July 1, 1944 and ending June 30, 1948.

Motion was made by Mr. Winslow that Mr. R. E. Broach be re-elected as Business Manager of Murray State Teachers College at an annual salary of \$3,500.00 for a term of four years beginning July 1, 1944 and ending June 30, 1948. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Miss Ann Brown To Return as College Nurse

Dr. Richmond called attention to the fact that about a year ago Miss Ann Brown, College Nurse, had resigned to accept a position at the University of Kentucky in order that she might be near her sister who was seriously ill, and that the nursing services on the campus had not been very satisfactory during the past year. He added that soon after Miss Brown left here, her sister died, and she had not been happy at the University. In view of these circumstances, he stated that he had offered Miss Brown the opportunity of returning to Murray to serve as nurse for the college and the naval unit, beginning July 1, 1944 and continuing through June 30, 1945, at an annual salary rate of \$1,500.00, with the understanding that she will receive \$1,800.00 per year as long as the naval unit operates on our campus.

Motion was made by Mr. Winslow that Miss Ann Brown be elected Nurse, as recommended by the President, to serve the college and the naval unit on the campus at a salary of \$1,800.00 per year while the naval unit is in operation in this college, after which time she will be paid at the rate of \$1,500.00 per year. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Faculty and Administrative Staff

Motion was made by Mr. Winslow that the salary schedule, as recommended by the President, be approved and the persons listed be employed to the positions on the faculty and administrative staff at the salaries and for the periods of time indicated. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Administrative Staff at the J. W. Carr Health Building Employed

Motion was made by Mr. Hart that the administrative staff at the J. W. Carr Health Building be elected, as recommended, to the positions, at the salaries and for the time indicated in the President's report. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Adjournment

President Richmond stated that since the Board of Regents had already approved the Committee's recommendations for the awarding of degrees and diplomas to the students completing the requirements for same at the end of this quarter, it did not appear that an official meeting of the Board would be necessary on Commencement Day; he emphasized, however, his desire that every member of the Board of Regents should be present on that occasion and invite his friends to come, also.

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Dr. Crume, and was carried unanimously.

Charles Ferguson
Vice Chairman

Alice Keys
Secretary

TREASURER'S REPORT RE: PLEDGED SECURITIES
AT BANK OF MURRAY (See Page 92)

The following listed securities, totaling \$15,000.00, pledged by the Bank of Murray to the Board of Regents on November 1, 1937, to secure deposits, have been surrendered to the bank:

Fifteen \$1,000.00 Federal Farm Mortgage Corporation Bonds, dated May 15, 1934, due May 15, 1949, redeemable on and after May 15, 1944, interest payable May 15 and November 15, May 1938 and S C A. Numbers 33269-K, 73265-E, 358673-C, 358674-D, 216658-J, 345484-D, 345233-C, 345234-D, 345235-E; 392631-A, 367223-C, 294404-D, 194494-D, 184495-E, 367406-F.

In lieu of the above, the following listed securities, totaling \$20,000.00, were pledged on February 17, 1944:

One \$10,000.00 U. S. Treasury Certificate No. 11726F, $2\frac{1}{4}\%$ due 1959

One \$10,000.00 U. S. Treasury Certificate No. 11727H, $2\frac{1}{4}\%$ due 1959.

Coupons on said bonds payable September and March of each year. Said bonds are dated February 1, 1944, and redeemable 1956.

Respectfully submitted,

(Signed) Alice Keys

Alice Keys, Treasurer
and Escrow Agent